

CITY OF TWIN CITY GEORGIA

THE MAYOR AND THE CITY COMMISSIONERS

REGULAR MEETING

August 4, 2020

7:30 P.M.

112 South Railroad Avenue

Twin City, Georgia 30471

MINUTES

CALL TO ORDER: Mayor Donaldson 7:30 P.M.

Mayor Matt Donaldson Present

Mayor Pro Tem Jule Bady Jr. Present

Commissioner Jesse S. Brown Present

Commissioner Kenton Landon Present

Commissioner Charles Moody Present

INVOCATION: Mayor Pro Tem Bady Jr.

PLEDGE OF ALLEGIANCE: In unison

Mayor Pro Tem Bady Jr made the motion to approve the agenda, with the addition of Item VI E) Motion to approve by resolution to Authorize the Execution of the Coronavirus Relief Fund Terms and Conditions. The motion was seconded by Commissioner Moody. The motion was approved unanimously.

A motion to approve the minutes from the July 7, 2020 Regular Meeting and Workshop Session of the Mayor and City Commission was made by Commissioner Brown. Commissioner Landon seconded the motion. The motion was approved unanimously.

A motion to approve the minutes from the July 13, 2020 Special Meeting and Workshop Session of the Mayor and City Commission was made by Commissioner Brown. Commissioner Landon second the motion. The motion was approved unanimously.

Guests: **Phillip Norris**- Mr. Norris introduced himself and his new business of pressure washing to the Mayor and Commissioners, **Wanda Hall**- Not Present, **Chris Stanford**- Not Present

New Business

A motion to approve the resolution to open a cash seizure checking account. A motion was made by Commissioner Brown. Commissioner Landon seconded the motion. The motion was approved unanimously.

Commissioner Brown made the motion to approve to renew the AllGreen Service, LLC contract for collection and disposal of municipal solid waste and revised fee schedule. Commissioner Landon seconded the motion. The motion was approved unanimously.

Commissioner Brown made the motion to approve by resolution to award 2019 CDBG contract to Y-Delta in the amount \$545,227.80. Commissioner Moody second the motion. The motion was approved unanimously.

Commissioner Landon made the motion to approve the Contract Labor Agreement with John Fowler. Commissioner Moody second the motion. The motion was approved unanimously.

Commissioner Landon made the motion to approve by resolution to Authorize the Execution of the Coronavirus Relief Fund Terms and Conditions. Commissioner Brown second the motion. The motion was approved unanimously.

Mayor's Report – Mayor Matt W. Donaldson

Mayor Donaldson emphasized the importance of being counted for the upcoming Census. Mayor Donaldson announced that online payments have been setup for utilities and tax payments. There have been quite a few payments made online.

Main Street Report – Main Street Program Director Huddie Culbreth

Huddie Culbreth was not present. All events have been canceled.

Streets & Roads Department Report/ Water & Sewer Department Report

Commissioner Brown stated that the turbines out at the treatment pond has been replaced and running great. There was a new report created and reviewed for the monthly activity for the Public Works Department.

Finance Report

Mayor Donaldson read aloud the fund balances, with the fund balance being \$716,125.55 as of end of July 2020.

Recreation Department Report

Commissioner Landon stated that the Recreation Department will be doing some maintenance work to Field 2. This field will be closed until constructions is finished.

Fire Department Report

Commissioner Moody read aloud the fire report. Fire Department is doing well.

Executive Session – Personnel

The motion to enter Executive Session was made by Commissioner Moody and seconded by Commissioner Brown. The motion was approved unanimously.

The motion to exit Executive Session was made by Commissioner Brown and seconded by Commissioner Moody. The motion was approved unanimously.

Motion made by Commissioner Brown to hire Deneil Jackson as a full-time Public Works Maintenance. Commissioner Landon seconded. The motion was approved unanimously.

Commissioner Moody made the motion to move Marcus Hartwell to Captain. Commissioner Brown second the motion. The motion was approved unanimously.

Commissioner Landon made the motion to hire Henry Whitters as Chief of Police. Commissioner Moody second the motion. The motion was approved unanimously.

Adjournment

Commissioner Brown made the motion to adjourn the meeting. Mayor Pro Tem Bady Jr. seconded the motion. The motion was approved unanimously.

Meeting adjourned.



CITY OF TWIN CITY GEORGIA
THE MAYOR AND THE CITY COMMISSIONERS
PRE-COMMISSION WORKSHOP SESSION

August 4, 2020

6:30 P.M.

112 South Railroad Avenue

Twin City, Georgia 30471

MINUTES

CALL TO ORDER: Mayor Donaldson 6:30 P.M.

Presentation from Police Interim Chief Marcus Hartwell

Interim Chief Hartwell read aloud the calls and reports for the month of July. Hartwell stated with the Municipal Court is running great and fine payments are coming in. He is very pleased with new Police Clerk Jessica Sumner and her hard work. She is quickly learning the Courtware system. Hartwell made a presentation to Officer Rivera-Gonzalez and congratulated him on a job well done.

Discussion of Cash Seizures Account.

Interim Chief Hartwell explained how the Twin City Police Department has seized cash from drug cases. Once the forfeiture is approved by the District Attorney, they will need a separate account to deposit the seized money into. Only the Chief will have access to this account to spend funds on items the department needs. There is a resolution to open the new checking account for the Commission to approve.

Discussion of AllGreen contract renewal and new fees for cardboard collection and presentation from Will Sullivan.

Will Sullivan explained that AllGreen now must dispose of cardboard themselves. The City of Swainsboro used to accept the cardboard, but they have stopped doing that now.

The price increase is only for cardboard collection and resulted from the new costs of cardboard disposal. AllGreen is asking for a contract renewal of 5 years and an increase in commercial cardboard collection. After prompting from Mayor Donaldson, Will researched the City billing history for the past 10 years and found the City has been overbilled by \$6,859.31. The overbilling resulted from a misunderstanding in a roll-off container located at the City Shop. A refund check will be processed and sent.

Discussion of 2019 CDBG project bids and award contract.

Mayor Donaldson reviewed a recommendation letter from City Engineer John McClellan concerning the bids for the City’s 2019 CDBG projects. The bids were opened on June 24, 2020 at City Hall by Turnipseed Engineers staff. The bids received are as follows

| Contractor | Base Bid | Alternate A-1 | Total Amount Bid |
|---|-----------------|----------------------|-------------------------|
| 1. Y-Delta, Inc. Statesboro, Georgia | \$537,727.80 | \$7,500.00 | \$545,227.80 |
| 2. Shockley Plumbing, Inc. Perkins, Georgia | \$597,524.00 | \$15,000.00 | \$612,524.00 |
| 3. Popco, Inc. Sylvester, Georgia | \$634,961.40 | \$84,073.86 | \$719,035.26 |
| 4. Utility & Water Services, Inc. Trion, Georgia | \$662,355.98 | \$15,000.00 | \$677,355.98 |

City Engineer McClellan reviewed all bids, and they are all acceptable. With Y-Delta being the lowest bidder at \$545,227.80 with including Alternate A-1, Mayor Donaldson recommended the City award the contract to the lowest bidder. Mayor Donaldson also explained that Alternate A-1 was an alternate contract option that included the installation of back-flow preventors at all households in the service area. At the recommendation of City Engineer McClellan, the City Commission agreed to include Alternate A-1. Y-Delta was awarded for the bid of \$545,227.80.

Discussion of contract labor agreement with Joh Fowler.

Commissioner Moody and Mayor Pro Tem Bady Jr had a few questions about the City liability for accidents for volunteers. Agreed upon the Mayor and Commissioners, Mr. Fowler would receive \$200.00 a month from August to December as contract labor.

Discussion of abandoned mobile homes in the City limits.

Mayor Pro Tem Bady questioned the City’s action on abandoned mobile homes in the City. Mayor Donaldson stated the City has not the Code Enforcement staff to deal with these abandoned properties. The City Code authorizes the Chief of Police to right citations for City Code violations, and those violations would be handled through City Court. Earlier in the year, there was some interest from Emanuel County Code Enforcement to

handle this in Twin City. Mayor Donaldson stated he would engage the County for more information.

Discussion of CARES Act funding from State of Georgia.

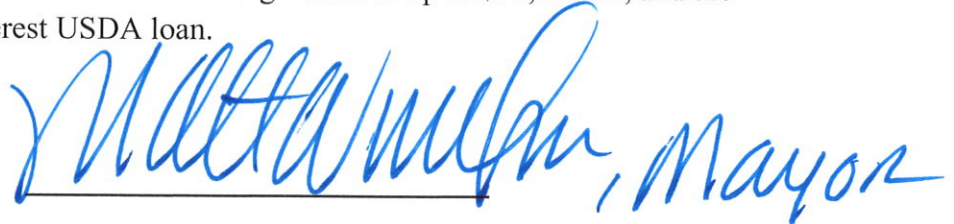
The City has received its 1st draw of funds from the State. We must submit justification to the State for the funds received. There will be a webinar very soon that will give more information on how to spend the amounts being received. The Mayor and Commissioners must sign authorize the City to accept the funds, and there is a resolution that needs to be approved.

Discussion of City of Twin City 2021 CDBG Application and Process.

Due to cost, our CDBG project was split into a Phase 1 and Phase 2. Phase 1 of the project is the 2019 CDBG. We will now be applying for the Phase 2 of the project for the 2021 CDBG. The Commission reviewed a project area map for the two phases. Phase 1 and Phase 2 all involve replacing aging water lines with new and larger ones, water meters, and replacing and adding fire hydrants.

Discussion of USDA Community Facilities Grant and Loan.

Mayor Donaldson is exploring applying for this grant to replace our aging limb truck. The maximum amount that can be received for forgiveness is up to \$50,000.00, and the remainder is in a low-interest USDA loan.



Approval by the Mayor

Mayor Matt W. Donaldson

Submitted By: City Clerk Eugenia A. Ducker

